



Apply here

Start date

Flexible to start within next 3 months

Duration

6 months

Languages

Chinese speaker.
English should be B2/C1 to be able to record data correctly and interact professionally with colleagues

Location

Devizes,
Devizes is a bustling market town with a colourful Medieval past, wealth of history and architectural heritage with more than 500 protected buildings and a large Market Place in the heart of the town. Devizes has a great sense of community and throughout the year the town hosts an Art Festival, an International Street Festival, a Food Festival as well as many community events. It also makes a great base from which to explore the whole area as it is only a few miles away from the iconic sites of Stonehenge and Avebury and the Roman city of Bath is a must to visit.

Are you eligible?

Are you a registered student?

OR

Are you eligible to participate in the Erasmus+ programme?

Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

Role

This is a fantastic opportunity for a confident Chinese speaker to have a truly international business experience within this fast-growing automotive business consultancy. Supporting the CEO, you will assist the company in its quest to expand into the East Asian market by using your local knowledge and language skills to plan and organise travel and meetings as well as helping to prepare and present proposals to local automotive dealerships. This role will require a super organised, communicative individual who likes variety and a challenge. With the possibility of International travel and a permanent contract after the internship, this is an opportunity not to be missed.

Tasks

- Research and development of MFG office start-up in Singapore
- Organising travel and booking accommodation
- Organisation and scheduling of meetings with prospective clients
- Attending business meetings offering support in your native language
- Prepare marketing presentations and assist in the delivery to potential customers
- Special projects and ad hoc assistance with the Operations and Finance team
- International travel when required

Desired Skills

- Native Chinese speaker
- Studying for or about to Graduate from a Business Administration or similar degree
- Organised and the ability to multitask
- Motivated, focussed and able to own their own projects
- Ability to communicate and collaborate with teams across the business
- Creative and can-do attitude to solving problems
- A strong work ethic, resilient and a good sense of humour

The Host Company

With over 30 automotive specialist trainers and business consultants, the host has built a reputation for boosting sales, building skills and transforming car dealership performance. As a result, they now work alongside manufacturers, dealer groups and independent retailers representing over 90% of the major automotive brands across the UK, Europe, Asia Pacific, South Africa and North America. Their client list includes the likes of Audi, Bentley, BMW, Jaguar, Land Rover, Mercedes-Benz, McLaren and Volkswagen. Looking to expand further into Asia, they are realising their ambition of becoming the global leader in their field.